

BOARD OF SUPERVISORS

Brown County



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EDUCATION & RECREATION COMMITTEE

Jesse Brunette, Tim Carpenter

Bill Clancy, John Vander Leest, Vicky Van Vonderen

EDUCATION & RECREATION COMMITTEE

Thursday, May 6, 2010

5:30 p.m.

Rm 200, Northern Building

305 E. Walnut Street

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Election of Chair.
- IV. Election of Vice Chair.
- V. Set date and time for regular meetings.
- VI. Approve/modify minutes of April 1, 2010.

Communications

1. Communication from Supervisor Knier – Relating to the Library system in Brown County to eliminate fee charged for library patrons and Brown County residents who do not have their library card in hand while utilizing services. (Held until May meeting.)
2. Communication from Supervisor Scray – With fears of revenue from State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe. (Held until May meeting.)
3. Communication from Supervisor Vander Leest re: Request for a creation of subcommittee made up of citizens, Education & Recreation Committee member, Museum Governing Board members and Museum Staff on how to improve the Neville Public Museum. (Held until May meeting.)

NEW Zoo

4. Introduction and comments from N.E.W. Zoological Society, Inc. President, Judy Krawczyk.
5. Budget Status Financial Report for March 31, 2010.
6. Zoo Monthly Activity Report for.
 - a. Visitor Center Operation Reports:
 - i. Admissions Revenue Attendance.
 - ii. Gift Shop, Concessions & Zoo Pass Revenue.
 - b. Curator's Report - Animal Collection Report
 - c. Education & Volunteer Programs Report for March 2010.
7. Director's Report.

Parks

8. Request from the Brown County 4-H Horse Association for a waiver of fees for the horse ring at the Brown County Fairgrounds for practices, a horse show and a clinic.
9. Request from the Stump Farm 12 Race for a waiver of trail fees at the Reforestation Camp on May 8, 2010.
10. Budget Status Financial Report for March 2010.
11. Director's Report for March 2010.

Library

12. Budget Status Financial Report for March 31, 2010.
13. Follow-up re: Internet Use at the Library.
14. Director's Report.

Museum

15. Budget Status Financial Report for February 28, 2010 & March 31, 2010.
16. Attendance & Admission, March 2010.
17. Director's report.

Golf Course

18. Golf Course Financial Statistics (to be distributed at meeting).
19. Budget Status Financial Report for March 31, 2010.
20. Budget Adjustment Request (#10-37): Change in any item with Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.
21. Superintendent's Report.

Resch Centre/Arena/Shopko Hall

22. March Attendance for the Brown County Veterans Memorial Complex.

Other

23. Audit of bills.
24. Such other matters as authorized by law.

John Vander Leest, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda. Word97/agendas/edrec/April1_2010.doc

**PROCEEDINGS OF THE BROWN COUNTY
EDUCATION & RECREATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Education & Recreation Committee** was held on Thursday, April 1, 2010 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, WI

Present:	John VanderLeest-Chair; Jesse Brunette, Kathy Johnson, Adam Warpinski
Excused:	Pat Wetzel
Also Present:	Tom Hinz, Jayme Sellen, Neil Anderson, Scott Anthes, Marv Hansen, Gene Umberger, Cora Haltaufderheid, Lynn Stainbrook, Lori Denault, Terry Watermolen, Supervisor Julie Knier

I. Call Meeting to Order:

The meeting was called to order by Chairman John VanderLeest at 5:32 p.m. All Department Heads at the beginning of their reports thanked Supervisor Kathy Johnson for her 12 years of service to the Brown County Board of Supervisors and to this committee. See page 5 for additional comments.

II. Approve/Modify Agenda: Item #2 taken out of order but in proper format here.

Motion made by Supervisor Brunette and seconded by Supervisor Johnson to approve. MOTION APPROVED UNANIMOUSLY

III. Approve/Modify Minutes of March 4, 2010:

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes of:

a. Library Board (February 18, 2010):

Motion made by Supervisor Brunette and seconded by Supervisor Johnson to receive and place on file.

MOTION APPROVED UNANIMOUSLY

Communications:

2. Communication from Supervisor Knier – Relating to the Library System in Brown County to eliminate fee charged for library patrons and Brown County residents who do not have their library card in hand while utilizing services. (Referred from March County Board):

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to hold until the arrival of Supervisor Knier.

MOTION APPROVED UNANIMOUSLY

(Taken out of order)

Supervisor Knier brought forward an issue she found to be of concern related to patrons who do not have their library card with them when they go to the Library and then are charged for library services or computer access.

Library Director Lynn Stainbrook explained that although many libraries charge if patrons do not have their card with them for general library services, Brown County does not charge for checking out materials unless it is a repeated offense. They do, however, have a policy to charge for a visitor pass - \$1 for two hours of computer use, mainly targeted at out-of-county residents. Supervisor Knier requested a copy of this policy.

Motion made by Supervisor Brunette and seconded by Supervisor Johnson (for discussion) to refer the matter to the Library Board.

Supervisor Johnson questioned this action, pointing out that as there is already a policy in place which was set up by the Library Board it should be followed.

Motion Withdrawn

Additional discussion resulted in a request by Supervisor Knier to hold for another month to allow time to review the policy.

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to hold until the May meeting. MOTION APPROVED UNANIMOUSLY

3. **Communication from Supervisor Scray – With fears of revenue from State and Federal sources being cut, I am asking each Department Head to decide ahead of time where they could cut another 10%, if needed, while doing their budget process. This may include mandated services that department heads feel are not beneficial to County and the penalties are not severe. (Referred from March County Board):**

Supervisor Brunette indicated that the Human Services committee made a motion to receive this item, stating in their opinion such a request is not valid. Supervisor Johnson added that although it may be okay for County Board members to give their opinions on the budget, it is the role and responsibility of the County Executive. Hinz stated that he has spoken with Supervisor Scray and has informed her that he will not ask Department Heads to make a 10% cut across the board, as in his opinion it is not ethical

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to hold until May meeting. MOTION APPROVED UNANIMOUSLY

Parks:

4. **Budget Status Financial Report – December 31, 2009:**
Marv Hansen reported that revenues exceeded expenditures at year end.

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Budget Adjustment Request (#10-30): Increase in expenses with offsetting increase in revenue (see attached):**

This request is to cover the purchase of 2 pull-behind sleds, snowmobiles for emergency rescue purposes, as well as a trail roller for Neshota Park and Barkhausen to improve staff efficiencies and trail quality. Funds for these expenditures will come from special revenue account reserves.

Motion made by Supervisor Brunette and seconded by Supervisor Johnson to receive and place on file. MOTION APPROVED UNANIMOUSLY

(Supervisor Warpinski arrived 5:37 p.m.)

6. **Director's Report for February, 2010:**
Marv Hansen highlighted the following activities during the last reporting period::
- Hiking and horse trails are now open at Neshota Park and the Reforestation Camp
 - 400 people recently attended a maple syrup program at Barkhausen

- Boat launches are open at Lilly Lake and Wrghtstown Park
- Midway camping has opened at the Fairgrounds

Motion made by Supervisor Brunette and seconded by Supervisor Johnson to receive and place on file. MOTION APPROVED UNANIMOUSLY

NEW Zoo:

7. Budget Status Financial Report for December 31, 2009:

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

8. Zoo Monthly Activity Report:

a. Visitor Center Operations Reports:

- i. Admissions Revenue Attendance
- ii. Gift Shop, Concessions & Zoo Pass Revenue

An updated budget report through year end, 2009, was distributed and is attached. Neal Anderson reported the NEW Zoo will put over \$43,000 into reserves in order to have working capital set aside for the future.

Anderson reported a high increase in numbers overall during the month of March in admissions, gift shop, concessions, Zoo pass revenue, and Mayan Food Court sales.

b. Curator's Report – Animal Collection Report:

In addition to other items, it was noted that Carmen Murach, Curator of Animals, attended a Mate Choice Symposium at the St. Louis Zoo in March.

c. Education & Volunteer Programs Report for February 2010:

325.25 volunteer hours were logged in February.

Motion made by Supervisor Warpinski and seconded by Supervisor Johnson to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. Director's Report:

Anderson reported the following activities in addition to his written report:

- Easter Extravaganza will be held on Saturday, April 3rd, beginning with a breakfast put on by staff in the Ski Lodge and in the Mayan Food Court. An effort will be made toward the Guinness World Record for the Bunny Hop.
- The Zoo Society has raised funds and has hired an architect to begin plans for the new Educational/Administration Building. (See attachment regarding size, capacity, features, etc.)

Mr. Anderson distributed a "Strategic Sustainability Planning" study prepared by Foth Infrastructure & Environment, LLC, explaining that as one of a handful of AZA accredited Zoos that are self-supported, he felt a plan should be in place to continue to be financially independent, remain accredited, continue as a value-added attraction and to continue to be a reflection of the community and not a financial burden. Sustainability planning is not only the right thing to do, but Anderson stated it is our responsibility to the community and future generations to come. (See attached)

Motion made by Supervisor Brunette and seconded by Supervisor Johnson to receive and place on file. MOTION APPROVED UNANIMOUSLY

Library:

10. **Budget Status Financial Report for December 31, 2009:**

Director, Lynn Stainbrook, explained that the actual revenue varies from the budget primarily by the 2009 carryover, which is reflected in budget, but not in actual, accounting for most of the variance. Expenses were under budget for personal costs, information services chargebacks, and utilities. Funds are being carried over for library automation projects, self-checks, book purchases, a direct digital controller, delivery services, energy conservation, and maintenance projects identified within the Boldt engineering assessment.

Motion made by Supervisor Johnson and seconded by Supervisor Warpinski to receive and place on file.

MOTION APPROVED UNANIMOUSLY

11. **Budget Adjustment Request (#10-29): Increase in expenses with offsetting increase in revenue (see attached):**

This request (\$18,970) from the Nicolet Federated Library System will be used for technology purposes, specifically to purchase touch screen monitors for staff computers at public service desks.

Motion made by Supervisor Warpinski and seconded by Supervisor Johnson to approve. MOTION APPROVED UNANIMOUSLY

12. **Director's Report:**

Ms. Stainbrook highlighted activities from her written report covering the last reporting period (attached):

- Sixteen staff members participated in state training to become Special Voter Registration Deputies. Beginning in April, any eligible Wisconsin resident will be able to register to vote at any Brown County Library.
- Preparation is being made for the Summer Reading Program. Children's Services is piloting an "adopt-a program" for summer programming. Clubs, organizations, and businesses will support activities for children by funding the cost of a program.
- Administrative and supervisor staff attended the Public Library Association conference in Portland, Oregon
- Interviews are being conducted for the open Facility Manager's position.
- Sixteen firms responded to the RFP for pre-design of the Central Library renovation. Presentations and interviews were conducted with three local firms partnering together with a proposal.
- Self-check machines have been installed which now allow the use of debit and credit cards, along with voice over IP phones installed at several branches and Central.
- A wine/cheese fundraiser held at the Wrightstown Branch netted \$6,400
- A "Notification of Library Table of Organization Changes" included in the handout was addressed.
- Mary Ryan will retire on May 7th. It is recommended that a 20 hour per week accountant be hired as an LTE in conjunction with two present staff who will be assigned responsibilities of the Operations Manager.
- A chart comparing utility cost savings is attached.

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

(A break to have cake and ice cream was taken to honor Supervisor Kathy Johnson's service to Brown County and the Board of Supervisors. Ms. Johnson served for 12 years on this committee.) See "Other Matters for additional comments

(Back to #2 – Communications on the agenda upon the arrival of Supervisor Knier)

Museum:

13. Budget Status Financial Report for December 31, 2009:

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. Attendance & Admissions, February 2010:

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

15. Director's Report:

Gene Umberger highlighted the following events from his written report which is attached:
Future Exhibits:

- *Here Comes the Bride: Weddings in America* - April to August, 2010
- *Vietnam War: Local Stores* – April 10 to May 15
- *An Artistic Discovery* – April 24 to June 6. This is an annual high school art competition hosted by Congressman Steve Kagen.
- *The Earth's Treasures* – A rock, gem, and mineral show April 9th & 10th.

Future Programs:

- "Explorer Saturday: Vietnam Insight (April 17)
- Neville Dinner Program – "A Recipe for Success"
- Rufus B. Kellogg painting will be on display in Studio 21 before being moved to Associated Bank where it will eventually be displayed.

Umberger reported that the gift shop continues to do well, and that a new membership brochure has been completed and will be available soon.

**Motion made by Supervisor Johnson and seconded by Supervisor Warpinski to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

Golf Course:

16. Golf Course Financial Statistics as of March 14, 2010:

**Motion made by Supervisor Johnson and seconded by Supervisor Warpinski to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

17. Budget Analysis Report for December 31, 2009:

**Motion made by Supervisor Johnson and seconded by Supervisor Warpinski to receive and place on file.
MOTION APPROVED UNANIMOUSLY**

18. Superintendent's Report:

Scott Anthes highlighted the following golf course activities:

- Brown County Golf Course opened on Thursday March 25th. This is one week earlier than it has in the past. He reported it is in good shape.
- Although rounds of play were down in 2009, a profit was seen.

- PCI software and server has been installed in the club house making them compliant with the July 1st deadline.
- Survey results will be available in May

Motion made by Supervisor Warpinski and seconded by Supervisor Brunette Johnson to receive and place on file.
MOTION APPROVED UNANIMOUSLY

Resch Centre/Arena/Shopko Hall:

19. February Attendance for the Brown County Veterans Memorial Complex:

Motion made by Supervisor Johnson and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Cora Haltaufderheid reported that although the past months have been "soft", she expects an extremely positive outcome in the coming months.

Other:

20. Audit of Bills:

Motion made by Supervisor Warpinski and seconded by Supervisor Johnson to approve payment of bills. MOTION APPROVED UNANIMOUSLY

21. Such Other Matters as Authorized by Law:

Because of the upcoming County Board election on April 6th, and the expected change in committee structure, Chairman VanderLeest thanked all members for their service over the last two years. He thanked the County Board staff for completion of the minutes and for working on various issues and concerns of the committee. In addition, he thanked Supervisor Warpinski for his work on the detail of issues, coming up with ideas and generating innovation within the committee; Supervisor Brunette for new ideas with foster care families, and other ideas which have helped citizens in the county; Supervisor Wetzel for his work regarding the Ashwaubenon Library, the Museum, etc.; Supervisor Johnson for all the different tasks the committee has been part of, i.e. the Packer Hall of Fame lease, etc. VanderLeest noted the strengths of the committee, stating they have made a difference.

Supervisor Johnson expressed her thanks to the individual committee members and department heads for her 12 year "journey", pointing out the major accomplishments that have been made. She also thanked County Executive Tom Hinz for his leadership and the partnership he has created with County Board members.

Motion made by Supervisor Brunette and seconded by Supervisor Warpinski to adjourn at 7:00 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary

PRODUCTION *Brown Co* PRODUCTION Zoo Monthly Budget Report through March 31, 2010

Detail

Account Number	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
Fund: 640 - New Zoo									
Revenues									
IGV - Intergovernmental									
4303 - Local grant revenue	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
IGV Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
CSS - Charges for sales and services									
4600.705 - Charges and fees - Daily	870,300.00	0.00	870,300.00	27,356.74	0.00	32,602.84	637,697.16	5%	25,616.62
4600.763 - Charges and fees - Event parking	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
4601.004 - Sales - Vending machine	150,000.00	0.00	150,000.00	4,969.33	0.00	6,215.17	143,784.83	4%	4,494.40
4601.770 - Sales - Passes	135,000.00	0.00	135,000.00	17,803.00	0.00	23,287.00	111,713.00	17%	17,316.00
4601.771 - Sales - Programs	14,000.00	0.00	14,000.00	1,881.00	0.00	2,832.55	11,167.45	20%	4,033.55
4601.772 - Sales - Special events	110,000.00	0.00	110,000.00	789.00	0.00	943.00	109,057.00	1%	50.00
4601.773 - Sales - Gift shop	247,200.00	0.00	247,200.00	10,694.13	0.00	13,528.31	233,671.69	5%	9,408.11
4601.774 - Sales - Concessions and Food	281,000.00	0.00	281,000.00	13,071.01	0.00	17,316.23	243,683.77	7%	6,823.63
CSS Total:	\$1,587,500.00	\$0.00	\$1,587,500.00	\$76,564.21	\$0.00	\$96,725.10	\$1,490,774.90	6%	\$87,946.31
MRV - Miscellaneous revenue									
4900 - Miscellaneous	25,000.00	0.00	25,000.00	131.32	0.00	137.02	24,862.98	1%	60.71
MRV Total:	\$25,000.00	\$0.00	\$25,000.00	\$131.32	\$0.00	\$137.02	\$24,862.98	1%	\$60.71
CTB - Contributions									
4901 - Donations	8,000.00	0.00	8,000.00	184.00	0.00	816.80	7,184.20	10%	1,904.97
4901.700 - Donations - Conservation	0.00	0.00	0.00	0.00	0.00	561.56	(561.56)	+++	0.00
CTB Total:	\$8,000.00	\$0.00	\$8,000.00	\$184.00	\$0.00	\$1,377.36	\$6,622.64	17%	\$1,904.97
CPC - Capital contributions									
9001 - Capital Contribution	165,000.00	0.00	165,000.00	0.00	0.00	0.00	165,000.00	0%	0.00
CPC Total:	\$165,000.00	\$0.00	\$165,000.00	\$0.00	\$0.00	\$0.00	\$165,000.00	0%	\$0.00
IIE - Interest & investment earnings									
4905 - Interest	300.00	0.00	300.00	(109.41)	0.00	(55.59)	355.59	-19%	1,302.10
IIE Total:	\$300.00	\$0.00	\$300.00	\$(109.41)	\$0.00	\$(55.59)	\$355.59	-19%	\$1,302.10
IRI - Transfer In									

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5302 - Food	48,000.00	0.00	48,000.00	7,223.69	0.00	21,536.04	26,463.96	45%	14,813.07
5303 - Copy expense	250.00	0.00	250.00	6.05	0.00	12.92	237.08	5%	46.67
5304 - Printing	4,200.00	0.00	4,200.00	445.63	0.00	564.63	3,635.37	13%	2,521.43
5305 - Dues and memberships	6,435.00	0.00	6,435.00	150.00	0.00	4,884.57	1,750.43	73%	505.00
5306.100 - Maintenance agreement - Software	1,266.00	0.00	1,266.00	0.00	0.00	0.00	1,266.00	0%	0.00
5307.100 - Repairs and maintenance - Equipment	15,580.00	0.00	15,580.00	1,160.93	2,440.00	3,487.81	9,642.19	38%	2,006.84
5307.200 - Repairs and maintenance - Vehicle	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	0%	0.00
5307.300 - Repairs and maintenance - Building	7,500.00	3,000.00	10,500.00	2,112.77	1,360.00	4,236.40	4,803.60	53%	333.21
5307.400 - Repairs and maintenance - Grounds	14,500.00	3,000.00	17,500.00	507.39	1,596.00	2,770.39	13,131.61	25%	1,898.75
5310 - Advertising and public notice	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
5315 - Vending	16,000.00	0.00	16,000.00	(3,000.00)	0.00	(139.42)	16,139.42	-1%	314.00
5330 - Books, periodicals, subscription	200.00	0.00	200.00	0.00	0.00	0.00	200.00	0%	0.00
5335 - Software	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
5340 - Travel and training	4,000.00	0.00	4,000.00	790.50	0.00	1,228.84	2,771.16	31%	644.40
5365 - Special events	40,000.00	0.00	40,000.00	1,600.00	2,381.71	1,859.54	35,858.75	10%	929.74
5366 - Volunteer expense	200.00	0.00	200.00	0.00	0.00	0.00	200.00	0%	0.00
5390 - Miscellaneous	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	100.00
5392 - Service fees	1,850.00	0.00	1,850.00	229.77	0.00	482.82	1,367.18	26%	1,411.63
5395 - Equipment - nonoullay	4,900.00	0.00	4,900.00	0.00	0.00	0.00	4,900.00	0%	1,080.00
5396 - Animal purchases	0.00	0.00	0.00	0.00	0.00	398.75	(398.75)	+++	0.00
OPM Total:	\$198,341.00	\$5,000.00	\$204,341.00	\$14,333.55	\$7,850.18	\$46,594.70	\$149,796.12	27%	\$32,839.45
UTL - Utilities									
5501 - Electric	63,000.00	0.00	63,000.00	989.89	0.00	9,814.78	53,185.22	16%	8,684.57
5502 - Gas, oil, etc.	25,720.00	0.00	25,720.00	1,004.37	0.00	8,533.22	17,186.78	33%	7,743.04
5505 - Telephone	8,000.00	0.00	8,000.00	1,047.35	0.00	2,761.02	5,238.98	35%	2,570.77
5507 - Other utilities	2,550.00	0.00	2,550.00	212.50	0.00	637.50	1,912.50	25%	212.50
UTL Total:	\$99,270.00	\$0.00	\$99,270.00	\$3,254.11	\$0.00	\$21,746.52	\$77,523.48	22%	\$19,210.86
CHG - Chargebacks									
5600 - Indirect cost	61,827.00	0.00	61,827.00	5,162.25	0.00	15,456.76	46,370.25	25%	13,905.24
5601.100 - Intra-county expense - Information services	32,921.00	0.00	32,921.00	2,123.09	0.00	6,452.24	26,468.76	20%	7,291.35
5601.200 - Intra-county expense - Insurance	5,284.00	0.00	5,284.00	440.33	0.00	1,321.03	3,962.97	25%	2,360.48
5601.300 - Intra-county expense - Other departmental	115,000.00	0.00	115,000.00	10,340.98	0.00	26,749.75	88,250.25	23%	23,329.48
CHG Total:	\$215,032.00	\$0.00	\$215,032.00	\$18,056.65	\$0.00	\$49,979.77	\$165,052.23	23%	\$46,886.56
CON - Contracted services									
5700 - Contracted services	3,380.00	0.00	3,380.00	63.28	0.00	1,153.84	2,226.16	34%	1,805.42
5706 - Professional services	4,635.00	0.00	4,635.00	0.00	0.00	0.00	4,635.00	0%	0.00
CON Total:	\$8,015.00	\$0.00	\$8,015.00	\$63.28	\$0.00	\$1,153.84	\$6,861.16	14%	\$1,805.42

MED - Medical expenses									
5761 - Medical services	32,000.00	0.00	32,000.00	2,894.13	69.12	7,553.99	24,376.89	24%	7,484.57
MED Total:	\$32,000.00	\$0.00	\$32,000.00	\$2,894.13	\$69.12	\$7,553.99	\$24,376.89	24%	\$7,484.57
QTH - Other									
5800 - Grant Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
5803 - Donated Items	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
5840 - Handicapped school	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
QTH Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
DBT - Debt retirement									
5902 - Interest expense	32,329.00	0.00	32,329.00	14.79	0.00	64.90	32,264.10	0%	305.90
5903 - Debt issue expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
DBT Total:	\$32,329.00	\$0.00	\$32,329.00	\$14.79	\$0.00	\$64.90	\$32,264.10	0%	\$305.90
DEP - Depreciation									
6000.005 - Depreciation - Land improvements	1,285.00	0.00	1,285.00	107.07	0.00	321.21	963.79	25%	0.00
6000.010 - Depreciation - Buildings	145,038.00	0.00	145,038.00	11,076.19	0.00	33,229.03	111,808.97	23%	0.00
6000.020 - Depreciation - Equipment	62,454.00	0.00	62,454.00	5,842.99	0.00	16,966.85	45,487.15	27%	0.00
6000.030 - Depreciation - Infrastructure	784.00	0.00	784.00	63.69	0.00	191.07	572.93	25%	0.00
6000.040 - Depreciation - Zoo animals	4,954.00	0.00	4,954.00	412.87	0.00	1,238.61	3,715.39	25%	0.00
DEP Total:	\$214,495.00	\$0.00	\$214,495.00	\$17,302.81	\$0.00	\$51,946.77	\$162,548.23	24%	\$0.00
OUT - Outlay									
6110 - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
6110.900 - Outlay - Contra	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
6190 - Disposition of fixed assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
6190.040 - Disposition of fixed assets - Animals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
OUT Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
TRO - Transfer out									
9003 - Transfer out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	616,126.69
TRO Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$616,126.69
Expenditure Totals:									
	\$1,807,160.00	\$14,000.00	\$1,821,160.00	\$144,468.59	\$39,391.72	\$388,351.38	\$1,393,418.90	23%	\$887,934.12
Revenue Total:									
	\$1,785,800.00	\$0.00	\$1,785,800.00	\$76,776.12	\$0.00	\$98,183.89	\$1,667,616.11	5%	\$71,214.09
Expenditure Total:									
	\$1,807,160.00	\$14,000.00	\$1,821,160.00	\$144,468.59	\$39,391.72	\$388,351.38	\$1,393,416.90	23%	\$887,984.12
Fund: 640 Net Total									
	(\$21,360.00)	(\$14,000.00)	(\$35,360.00)	(\$67,692.47)	(\$39,391.72)	(\$290,167.49)	\$284,199.21		(\$816,720.03)
Revenue Grand Total:									
	\$1,785,800.00	\$0.00	\$1,785,800.00	\$76,776.12	\$0.00	\$98,183.89	\$1,667,616.11	5%	\$71,214.09
Expenditure Grand Total:									
	\$1,807,160.00	\$14,000.00	\$1,821,160.00	\$144,468.59	\$39,391.72	\$388,351.38	\$1,393,416.90	23%	\$887,984.12
Grand Total:									
	(\$21,360.00)	(\$14,000.00)	(\$35,360.00)	(\$67,692.47)	(\$39,391.72)	(\$290,167.49)	\$294,199.21		(\$816,720.03)

ZOO MONTHLY ACTIVITY REPORT

For April 2010

1. Operations Report
2. Education/Volunteer Programs Report
3. Curator Report
4. Zoo Director Report

Zoo Society meeting held on 4/19/10

Continued work on architectural plans for the new education/admin. building. The Zoo Society is fundraising for and has hired an architect who is completing the plans. Plans are progressing very well. Fundraising presentations are being made to prospective donors by zoo and zoo society staff.

FOX 11 weekly programming.

Zoo hosted the official unveiling of the Endangered Species License plate. DNR Secretary Matt Frank and his staff unveiled the new plate on 4/11/10 in front of the zoo's badger exhibit. (Handout)

Zookeeper kaizen recognition plaque awarded on 4/1/10

Continuing work on opening up all aquatic exhibits (cleaning and filling)

**NEW ZOO
ADMISSIONS REVENUE ATTENDANCE
2010 REPORT
2008, 2009, 2010**

ATTENDANCE

MONTH	2008	2009	2010
January	624	806	834
February	456	2,524	1,649
March	5,879	6,941	11,754
April	12,810	22,456	
May	37,908	42,282	
June	48,832	53,597	
July	49,316	56,199	
August	47,697	42,035	
September	16,974	21,738	
October	23,657	14,165	
November	3,222	6,020	
December	1,531	1,292	
TOTAL	248,906	270,055	14,237

ADMISSION & DONATIONS

MONTH	2008		2009		2010		2008		2009		2010	
	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	ADMISSIONS	DONATION BIN	(-)/(+)	PER CAP	PER CAP	PER CAP	PER CAP	PER CAP
January	1,250.00	7.41	1,773.00	1,042.55	1,532.00	590.80	(241.00)	\$2.02	\$3.49	\$1.84		
February	991.00	41.00	5,824.00	600.36	3,714.10	41.00	(2109.90)	\$2.26	\$2.31	\$2.24		
March	11,202.25	123.50	15,750.25	281.06	27,371.74	184.00	11621.49	\$1.93	\$2.31	\$2.33		
April	32,309.50	199.01	39,286.50	718.31				\$2.54	\$1.75			
May	116,001.08	766.00	123,197.16	755.50				\$3.08	\$2.91			
June	109,245.17	897.13	117,308.93	845.03				\$2.26	\$2.19			
July	131,969.25	372.75	151,684.20	1,337.71				\$2.68	\$2.70			
August	136,314.66	917.00	123,188.80	1,302.09				\$2.88	\$2.93			
September	50,356.81	1,359.25	64,341.99	968.33				\$3.05	\$2.96			
October	29,118.75	560.96	12,455.25	128.60				\$1.25	\$0.88			
November	8,643.47	1,822.94	14,183.50	519.69				\$3.25	\$2.36			
December	4,298.11	1,306.92	3,449.00	2,859.00				\$3.66	\$2.67			
TOTAL	\$631,700.05	\$8,373.87	\$672,442.58	\$11,358.23	\$32,617.84	\$815.80	9270.59	\$2.57	\$2.46	\$2.13		

**NEW ZOO
GIFT SHOP, CONCESSIONS
ZOO PASS REVENUE**

**2010 REPORT
2008, 2009, 2010**

					2008	2009	2010
					PER	PER	PER
Paws & Claws	2008	2009	2010	(-)/(+)	CAP	CAP	CAP
Gift Shop	2008	2009	2010	(-)/(+)	CAP	CAP	CAP
January	\$ 595.37	\$ 830.17	\$ 1,100.43	\$ 270.26	\$ 0.95	\$1.03	\$ 1.32
February	\$ 729.81	\$ 2,830.32	\$ 1,733.75	(\$1,096.57)	\$ 1.60	\$1.12	\$1.05
March	\$ 5,757.22	\$ 5,913.59	\$ 10,694.13	\$ 4,780.54	\$ 0.98	\$0.87	\$ 0.91
April	\$ 11,995.58	\$ 15,107.46			\$ 0.94	\$0.67	
May	\$ 38,492.16	\$ 36,771.02			\$ 1.02	\$0.87	
June	\$41,888.73	\$44,494.48			\$ 0.86	\$0.83	
July	\$ 49,126.63	\$ 49,436.74			\$ 1.00	\$0.89	
August	\$ 47,225.06	\$ 41,274.65			\$ 0.99	\$0.98	
September	\$ 13,785.69	\$ 16,858.13			\$ 0.81	\$0.78	
October	\$ 10,721.05	\$ 13,326.57			\$ 0.45	\$0.94	
November	\$ 2,416.52	\$ 4,147.86			\$ 0.75	\$0.69	
December	\$1,650.35	\$1,708.66			\$ 1.08	\$1.32	
TOTAL	\$ 224,384.17	\$ 232,699.65	\$ 13,528.31	\$ 3,954.23	\$ 0.95	\$ 0.92	\$ 1.09

					2008	2009	2010
					PER	PER	PER
Mayan	2008	2009	2010	(-)/(+)	CAP	CAP	CAP
Taste of Tropic	2008	2009	2010	(-)/(+)	CAP	CAP	CAP
January	\$ 504.56	\$ 589.33	\$ 1,702.25	\$ 1,112.92	\$0.81	\$0.73	\$2.04
February	\$ 519.75	\$ 1,773.79	\$ 2,542.97	\$769.18	\$1.14	\$0.70	\$1.54
March	\$ 3,085.18	\$ 4,509.88	\$ 13,071.01	8,561.13	\$0.52	\$0.66	\$1.11
April	\$ 9,874.56	\$ 13,320.22			\$0.77	\$0.59	
May	\$ 26,304.66	\$ 32,991.35			\$0.69	\$0.78	
June	\$39,309.12	\$38,201.67			\$0.80	\$0.71	
July	\$ 35,774.78	\$ 44,643.82			\$0.73	\$0.79	
August	\$ 38,943.79	\$ 41,662.95			\$0.82	\$0.99	
September	\$ 12,100.87	\$ 16,925.85			\$0.71	\$0.78	
October	\$ 17,378.85	\$ 12,192.65			\$0.73	\$0.86	
November	\$ 1,842.95	\$ 4,135.12			\$0.57	\$0.69	
December	\$ 1,730.81	\$ 1,960.99			\$1.13	\$1.52	
TOTAL	\$ 187,369.88	\$ 212,907.62	\$ 17,316.23	\$ 10,443.23	\$0.79	\$ 0.82	\$ 1.56

ZOO PASS							
MONTH	2008	2009	2010	(-)/(+)	NEW	RENEWAL	TOTAL
January	\$1,389.00	\$ 1,827.00	\$2,317.00	\$ 490.00	16	23	39
February	\$ 1,353.00	\$ 3,977.00	\$ 3,177.00	\$ (800.00)	16	32	48
March	\$ 8,216.00	\$ 12,073.00	\$17,882.00	\$ 5,809.00	131	153	284
April	\$ 21,320.00	\$ 20,447.00					
May	\$ 23,609.00	\$ 32,600.00					
June	\$18,958.00	\$23,237.00					
July	\$ 18,800.00	\$ 20,025.00					
August	\$ 11,732.00	\$ 12,308.00					
September	\$ 6,444.00	\$ 7,278.00					
October	\$ 5,022.00	\$ 2,739.00					
November	\$ 2,855.00	\$ 3,944.00					
December	\$ 5,115.00	\$ 8,273.00					
TOTAL	\$ 124,813.00	\$ 148,728.00	\$ 23,376.00	\$ 5,499.00			39

Animal Collection Report

April 2010

20 year old bobcat, Arthur, was euthanized on 4/16/10 after a very brief episode of poor health. Arthur had been on medication for arthritis for several years and although his stiff joints resulted in an odd gait, he clearly enjoyed life and loved to lie in the sun with his companion Katie. On the morning of 4/15/10, he seemed slightly weak and shaky and had experienced some digestive upset overnight. Blood work revealed irreversible age related kidney and liver problems. Arthur appeared to feel much worse the following day - he was inactive and had no interest in eating. It was determined that although treatment might keep him alive for a limited time, his quality of life would no longer be good. He was humanely euthanized.

Several of our Peacocks underwent the bird version of a vasectomy during the past month. Dr. Gray at Gentle Vet Animal Hospital has developed the procedure which provides birth control while preserving the birds' beautiful tail and other testosterone dependent characteristics. Caponizing, the usual method of fowl neutering, results in the loss of display feathers and behaviors. Dr. Gray has generously donated his services for these procedures.

Male Elk, Pita, lost his antlers on 3/24 and 25. This years shed antlers are significantly reduced in size, weight and structure from last year. We are unsure of Pita's exact age but he is an old man at more than 17 years. Like elderly animals of all species, Pita is afflicted with arthritis. Medication keeps his aches and pains under control and the addition of a young female companion last fall definitely perked the old guy up!

Most of the exhibit pools (penguin, otter, Af. Waterhole, Koi) are up and running for the season. Parrots have been out on exhibit on particularly nice days but still need to be brought inside for cooler days and nights. The alligator will be moved to the outdoor exhibit as soon as temperatures permit.

Senior Zookeeper Jessica Hutjens attended the AZA Otter Workshop at the Cincinnati Zoo where otter experts from far and wide met to discuss the latest improvements in exhibits, management, healthcare, breeding and welfare for captive otter species.

Several animal acquisitions are in the works for the upcoming months. They include:

The transfer of Willow, a female moose in need of a home from the Riverside Zoo in Scottsbluff, NE. to the NEW Zoo. She is scheduled to arrive at her new home on 5/15/10.

A breeding recommendation from the Red Panda SSP calls for the transfer of a young female, Leafa to join our resident male Tae-bo. We hope that the two will approve of the match and produce offspring to help sustain their species in the future.

Jumbo, a male Black-footed Ferret retired from the SSP breeding program is to be transferred to the NEW Zoo from the Louisville Zoo soon.

NEW ZOO*Brown County*4418 REFORESTATION ROAD
GREEN BAY, WISCONSIN 54313PHONE (920) 434-7841 ext. 102
E-MAIL KAWSKI_AJ@CO.BROWN.WI.US

ANGELA KAWSKI

EDUCATION & VOLUNTEER PROGRAMS COORDINATOR

**NORTHEASTERN WISCONSIN ZOO
EDUCATION AND VOLUNTEER PROGRAMS REPORT
APRIL 2010****Volunteer Hours**

2010 Hours	Opportunity	2009 Hours
16	Education Programs	
	Exhibit Windows	5.5
163.5	Giraffe Stand	142
67.5	Horticulture	3
32	Husbandry	148
36	Mayan Restaurant	
29.25	Office Help	7
	Roving w/Animals	9
37.75	Special Events	37.5
78	Special Projects	58
	Visitor Center	13.5
1	Zoo Watch	20.75
461	Total Hours	444.25

Internship Hours

Intern A 16.5

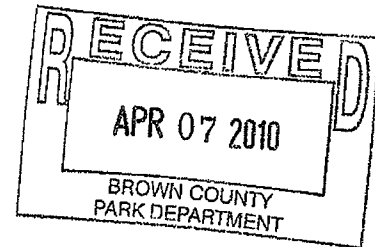
Intern B 48

Intern C 55.25

Total Hours = 119.75**Off-Site Programs (Zoomobiles)**March 18th – Interest Fair Judging, Suamico ElementaryMarch 24th – Dickinson Elementary -- \$200March 25th – Adventist Junior Academy -- \$150**Total of \$350****On-Site Programs**March 13th – Bday Animal EncounterMarch 20th – History Day**Volunteer Orientations & Projects**March 6th – General Volunteers – 24March 10th – General Volunteers – 4

Sheep Yard Raking; Easter EggStravaganZoo Prep

Brown County Horse Association
Karen DuBois
President
4644 Cooperstown Rd
Denmark WI 54208



Brown County Parks Department,

As in years past, the Horse Association plans on having its show and its educational clinics at the Brown County Fairgrounds. This location is very beneficial to all the youth members in the horse project in our county. It is centrally located and gives the children the time needed to acclimate their horses to the arena before Fair. This is a huge safety benefit as well. Mary Ann Beyl was kind enough to call your board to have our Show date held for us. This date is June 26, the show starts at 9am so we will need the gates opened before 7 am. We are planning a pattern clinic for May 22 at 10am, this date was also reserved by Mary Ann Beyl. We are also planning that our practices to help prepare the kids and their horses for Fair. These dates are July 22nd and 28th, as well as August 3rd and 9th in the evenings. In previous years we have asked to have our fees waived and we hope for the same privilege this year. Thank you for your consideration, for any questions or comments you can contact me at the above listed address or (920)863-3386.

On behalf of the Brown County Horse Association,

A handwritten signature in cursive script that reads "Karen DuBois".

Karen DuBois

5286 Warehouse Dr.
New Franken, WI 54229
April 22, 2010

Education and Recreation Committee
325 E Walnut St.
Green Bay, WI 54301

Dear Committee,

I am writing to ask that the \$250 trail fee be waived for our event, *Stump Farm 12*, to be held on May 8, 2010. The reason for my request is that we donate 80% of our profits back to the mountain bike trails, and at a minimum this will be \$250 to cover the normal trail fee. The money that we have donated to the trails in the past has been used for trail maintenance and improvement, and we are committed to continuing that tradition. Our goal is to promote the trails and the Brown County park system, and we feel very strongly about trail stewardship. Our commitment to these trails will continue as this event continues in future years.

If there are any questions about our event or our commitment to trail stewardship, please contact me via email at melissa@trikes2bikes.com, or by phone at 920-609-8985.

Thank you for working with us on this positive event!

Sincerely,

Melissa Dupke
Stump Farm 12 Race Director

Brown County
Parks

Budget Status Report

3/31/2010

Annual Budget
YTD Actual

Personnel Services	\$ 857,188	\$ 153,917
Fringe Benefits and Taxes	\$ 370,429	\$ 98,952
Salaries Reimbursement	\$ -	\$ -
Employee Costs	\$ 5,380	\$ 663
Operations & Maintenance	\$ 420,805	\$ 63,904
Utilities	\$ 138,792	\$ 28,659
Chargebacks	\$ 227,372	\$ 55,225
Contracted Services	\$ 106,460	\$ 38,941
Other	\$ 18,000	\$ -
Outlay	\$ 121,800	\$ 6,147
Transfer Out	\$ -	\$ -
Property Taxes	\$ 1,390,868	\$ 347,717
Intergovernmental	\$ 72,758	\$ 24,783
Charges For Sales and Service	\$ 207,300	\$ 5,834
Miscellaneous Revenue	\$ 17,550	\$ 4,048
Rent	\$ 356,750	\$ 211,482
Charges to County Departments	\$ 115,000	\$ 26,750
Transfer In	\$ 106,000	\$ -

HIGHLIGHTS:

Budget on track at this point

Expenses:

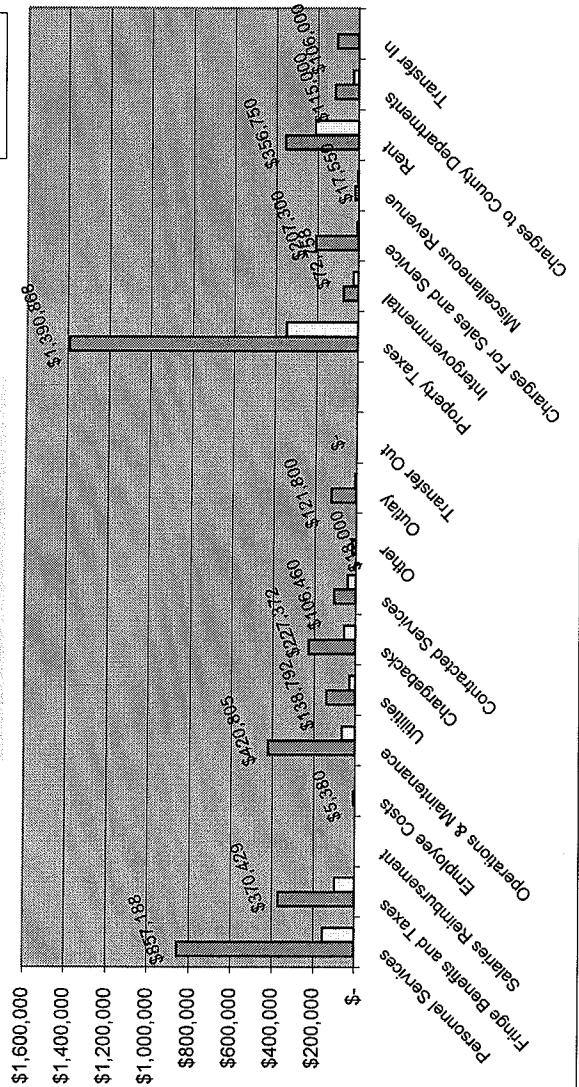
Total expenses to date: \$446,407

Revenues:

Total revenues to date: \$620,613

Parks - March 31, 2010

■ Annual Budget
□ YTD Actual



DIRECTOR'S REPORT

Facility & Park Management

March 2010

Marv Hanson

Fairgrounds

- Park security, Park inventory & daily campground monitoring
- Process maintenance work orders
- Snow plowing as necessary
- Open campgrounds for season
- Equipment maintenance
- Safety meeting with Safetyworks

Neshota Park

- Cleaning, security checks and Park inventory
- Open cross-country ski trails – ski trail grooming and trail inspection
- Snow plowing as necessary
- Organize store room and install water softener
- Open horse & hiking trail

Way-Morr Park

- Security checks and Park inventory

Lily Lake

- Cleaning, security checks and Park inventory
- Lake aeration and safety fence inspections
- Snow plowing as necessary
- Install duck nesting boxes on lake shore

Wrightstown Park

- Security checks and Park inventory
- Install launching dock
- Open boat launch
- Boat launch collection and enforcement

Fonferek Glen

- Cleaning, security checks and Park inventory
- Monthly sign inventory checklist
- Snow plowing as necessary
- Clean up rock art and spring clean up

Matt Kriese

Barkhausen

- Prepared for Maple Syrup Programming
- Ongoing Maple Syrup: sap collection, boiling, clean-up, etc.
- Cut all templates for the Bluebird House Workshops
- Wrote Prescribed Burn Plan for North Field Area
- Attended Emerald Ash Borer Workshop
- Meetings on the Photovoltaic System to be installed
- Met with Ducks Unlimited and Land Con. Dept. on South Field Project
- Archibus PM's
- Animal husbandry duties
- Hosted Brown County Conservation Alliance and Duck Club meetings

Special Events or Programs

- Public Maple Syrup Day –record attendance of 400
- Bluebird House Building Workshops – 104 attendees
- School Programs – 866 attendees
- Outreach Program for 4-H Group – 18 attendees
- Volunteers - 24

Suamico Boat Launch

- Grounds inspection
- Inspections of restroom facility

Fox River Trail

- Trail inspection complete after winter pass collection
- St. Francis restroom upkeep
- Installed open air shelter at the Heritage Road location
- On-going meetings with Judy Naze on Peter's Memorial
- Maintain dog waste stations
- One seasonal Trail Ranger started at the end of the month
- Delivered annual trail passes to all vendors around the county
- General trail clean up duties after winter

Mountain-Bay Trail

- Trail inspections complete after winter
- Maintain dog waste stations
- Pass collection

Devil's River Trail

- Inspect trail after winter

Jon Rickaby

Reforestation Camp

- Completed 83 work orders
- Park and Zoo buildings and grounds maintenance
- Lodge ski program sales
- Ski trail grooming
- Park and Zoo snow removal and salting
- Park maintenance building housekeeping
- Prepared all trails for spring opener and removed winter program signage
- Trailer inspections
- Park and Zoo routine preventatives
- Job safety action items
- Park and Zoo supply runs
- Security and revenue collections
- Park and Zoo inspections
- De-winterized park and Zoo equipment and buildings
- Snowmobile groomer repairs
- Snow removal and salting
- Grounds surface repairs and maintenance
- Moves Zoo waste cans to accommodate the new Mayan buildings needs
- Moved donated cabinet for the Zoo
- Mayan building oven door gasket repairs
- Serviced all Zoo food vending machines
- Repaired a Mayan building window and cables
- Packerland Glass recapped the window steel on the viewing areas
- Welded a Zoo water hydrant
- Replaced a bearing in the monkey squeeze cage system

Rick Ledvina

Bay Shore Park

- Continued to cut downed wood for sales in campground
- We currently do security checks of the facility on a regular basis to maintain the integrity of the Park
- We removed the gates on the hill and we opened the hill
- The ladders on the docks were installed and the docks will be put in early next month

Brown County Park/Pet Exercise Area

- Removed trees for firewood at Bay Shore
- Repaired fence line so the dogs wouldn't get out
- Installed a storage box for the dog association to access for stock items
- Put up additional signs for spring high water

Pamperin Park

- We continue to cut wood for Bay Shore
- Reorganized front break room for good housekeeping practices
- We opened up the entire Park because of the early spring and we had several days of over 1000 people in attendance

VandeHei Property

- Security checks of the facility on a regular basis to maintain the integrity of the Park

Wequiock Falls

- Security checks of the facility on a regular basis to maintain the integrity of the Park

Brown County

Library

Budget Status Report

3/31/2010

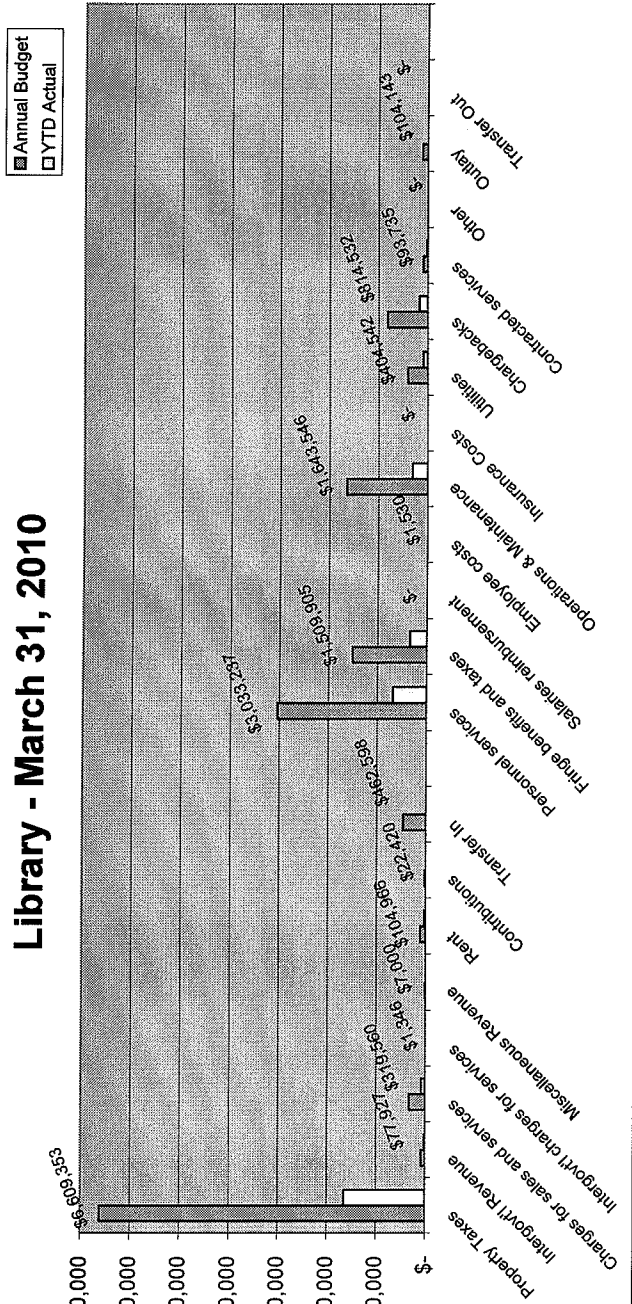
	Annual Budget	YTD Actual
Property Taxes	\$ 6,609,353	\$ 1,652,338
Intergov't Revenue	\$ 77,927	\$ 17,050
Charges for sales and services	\$ 319,560	\$ 80,104
Intergov't charges for services	\$ 1,346	\$ -
Miscellaneous Revenue	\$ 7,000	\$ 398
Rent	\$ 104,966	\$ 23,476
Contributions	\$ 22,420	\$ -
Transfer In	\$ 462,598	\$ -
Personnel services	\$ 3,033,237	\$ 683,937
Fringe benefits and taxes	\$ 1,509,905	\$ 340,799
Salaries reimbursement	\$ -	\$ -
Employee costs	\$ 1,530	\$ 341
Operations & Maintenance	\$ 1,643,546	\$ 308,116
Insurance Costs	\$ -	\$ -
Utilities	\$ 404,542	\$ 91,224
Chargebacks	\$ 814,532	\$ 168,237
Contracted services	\$ 93,735	\$ 22,347
Other	\$ -	\$ -
Outlay	\$ 104,143	\$ -
Transfer Out	\$ -	\$ -

HIGHLIGHTS:

Revenues: Our actual revenue varies from our budget primarily by the 2009 carryover. Carryover is reflected in budget but not in actual, accounting for most of our variance.

Expenses: Funds were carried over for library automation projects, self-checks, book purchases, a direct digital controller, delivery services, energy conservation, and maintenance projects identified within the Boldt engineering assessment.

Library - March 31, 2010



INTERNET USE:

Patron: <i>Has BCL card</i>	Patron: May login at an open PC or make reservation (if fines not over \$10.00)	Library Staff: If customer can't login, check for fines (<i>see Fines Owed Quick Ref</i>), current phone number/PIN, age and update record, take payments or issue guest pass if appropriate.
<i>Has BCL card but forgot it</i>	Present picture ID w/current address	Look up card number, check for fines (<i>see Fines Owed Quick Ref</i>), and issue a guest pass. Remind customer to bring card on next visit. Add "Card Required" message to patron record.
<i>Does not have BCL card</i>	If qualified, may apply for a library card (<i>see Library Card Quick Ref</i>)	Issue card and explain SAM and printing OR issues guest pass if patron does not want card or is not qualified.
<i>One time visitor or lives out of county, state or country</i>	May purchase \$1.00 guest pass	Issue guest pass and explain SAM and printing

INTERNET USE

MISCELLANEOUS FEES/OVERDUE FINES/MAXIMUM FINES

LOST/DAMAGED MATERIALS CHARGES

DEBT COLLECTION/DEBT COLLECTION RETURNED

Brown County
Museum

Budget Status Report

2/28/2010

	Annual	YTD
	Amended Budget	Actual
Property Tax Revenue	\$ 1,063,910	\$ 177,318
Charges for Sales and Services	\$ 110,500	\$ 11,808
Miscellaneous Revenue	\$ 1,500	\$ 500
Rent	\$ 6,500	\$ 580
NPM Foundation Donations	\$ 100,000	\$ -
Donations	\$ 2,000	\$ 39
Salaries	\$ 483,522	\$ 67,713
Fringe Benefits	\$ 224,067	\$ 35,793
Clothing Allowance	\$ 350	\$ -
Operations and Maintenance	\$ 44,081	\$ 11,605
Utilities	\$ 89,896	\$ 13,957
Chargebacks	\$ 281,134	\$ 45,266
Contracted Services	\$ 61,360	\$ 9,586
Exhibits - Foundation Funded	\$ 100,000	\$ -

HIGHLIGHTS:

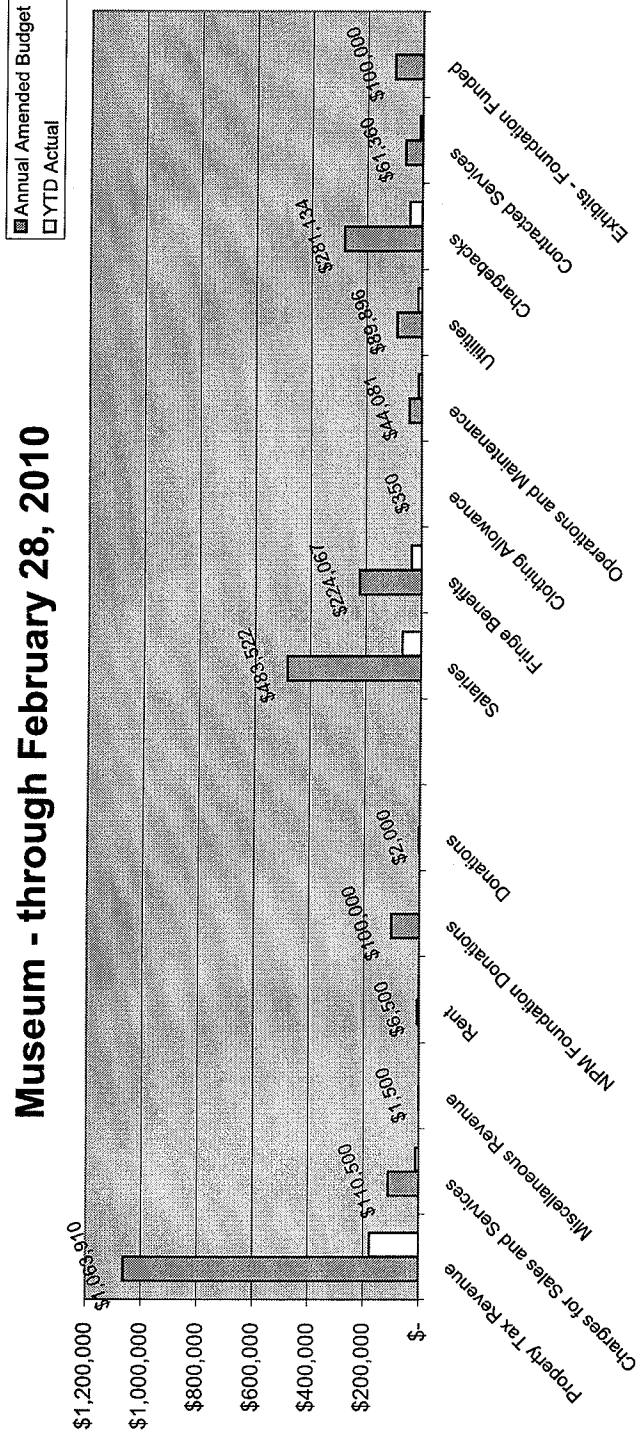
Revenues

YTD Revenues = \$190,246

Expenses

YTD Expenditures = \$183,920

Museum - through February 28, 2010



Museum Monthly Budget Report through February 28, 2010

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget Less Transactions	% Used / Rec'd	Prior YTD Total
Fund: 100 - GE									
Revenues									
PTX - Property taxes	1,063,910.00	0.00	1,063,910.00	88,659.17	0.00	177,318.34	886,591.66	17%	184,368.00
CSS - Charges for sales and services	110,500.00	0.00	110,500.00	6,111.00	0.00	11,808.00	98,692.00	11%	11,624.25
MRV - Miscellaneous revenue	1,500.00	0.00	1,500.00	500.00	0.00	500.00	1,000.00	33%	0.00
RNT - Rent	6,500.00	0.00	6,500.00	80.00	0.00	580.00	5,920.00	9%	295.00
CTB - Contributions	102,000.00	0.00	102,000.00	38.77	0.00	39.39	101,960.61	0%	67.35
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Revenue Totals:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$95,388.94	\$0.00	\$190,245.73	\$1,094,164.27	15%	\$196,354.60
Expenditures									
PER - Personnel services	483,522.00	0.00	483,522.00	37,130.54	0.00	67,713.14	415,808.86	14%	65,186.60
FBT - Fringe benefits and taxes	224,067.00	0.00	224,067.00	18,693.83	0.00	35,793.02	188,273.98	16%	32,664.19
EMP - Employee costs	350.00	0.00	350.00	0.00	(1.15)	0.00	351.15	0%	0.00
OPM - Operations and maintenance	44,081.00	0.00	44,081.00	3,327.58	0.00	11,605.49	32,475.51	26%	14,821.92
UTL - Utilities	89,896.00	0.00	89,896.00	6,504.36	0.00	13,957.28	75,938.72	16%	16,618.59
CHG - Chargebacks	281,134.00	0.00	281,134.00	3,971.24	0.00	26,527.11	254,606.89	9%	35,706.17
CON - Contracted services	61,360.00	0.00	61,360.00	4,641.59	51,672.36	9,586.34	101.30	100%	11,792.37
OTH - Other	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0%	0.00
OUT - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Expenditure Totals:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$74,269.14	\$51,671.21	\$165,182.38	\$1,067,556.41	17%	\$176,790.44
Revenue Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$95,388.94	\$0.00	\$190,245.73	\$1,094,164.27	15%	\$196,354.60
Expenditure Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$74,269.14	\$51,671.21	\$165,182.38	\$1,067,556.41	17%	\$176,790.44
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$21,119.80	(\$51,671.21)	\$25,063.35	\$26,607.86		\$19,564.16
Revenue Grand Total:									
Revenue Grand Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$95,388.94	\$0.00	\$190,245.73	\$1,094,164.27	15%	\$196,354.60
Expenditure Grand Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$74,269.14	\$51,671.21	\$165,182.38	\$1,067,556.41	17%	\$176,790.44
Grand Total:	\$0.00	\$0.00	\$0.00	\$21,119.80	(\$51,671.21)	\$25,063.35	\$26,607.86		\$19,564.16

Brown County
Museum

Budget Status Report

3/31/2010

	Annual	YTD
	Amended Budget	Actual
Property Tax Revenue	\$ 1,063,910	\$ 265,978
Charges for Sales and Services	\$ 110,500	\$ 21,213
Miscellaneous Revenue	\$ 1,500	\$ 500
Rent	\$ 6,500	\$ 1,555
NPM Foundation Donations	\$ 100,000	\$ -
Donations	\$ 2,000	\$ 163
Salaries	\$ 483,522	\$ 104,969
Fringe Benefits	\$ 224,067	\$ 55,640
Clothing Allowance	\$ 350	\$ -
Operations and Maintenance	\$ 44,081	\$ 13,002
Utilities	\$ 89,896	\$ 20,980
Chargebacks	\$ 281,134	\$ 67,840
Contracted Services	\$ 61,360	\$ 13,796
Exhibits - Foundation Funded	\$ 100,000	\$ -

HIGHLIGHTS:

Revenues

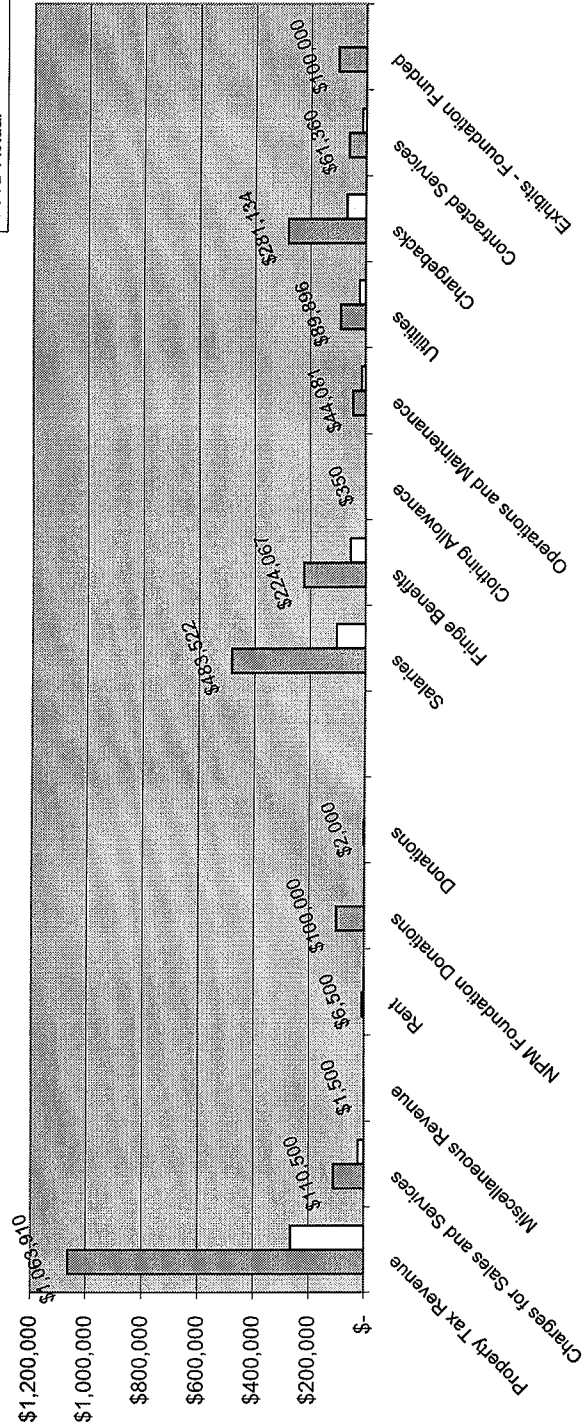
YTD Revenues = \$289,409

Expenses

YTD Expenditures = \$276,228

Museum - through March 31, 2010

■ Annual Amended Budget
□ YTD Actual



PRODUCTION *Brown Co* PRODUCTION

Museum Monthly Budget Report through March 31, 2010

Summary

Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	Budget Less YTD Transactions	% Used / Rec'd	Prior YTD Total
Fund: 100 - GF									
Revenues									
PTX - Property taxes	1,063,910.00	0.00	1,063,910.00	88,659.17	0.00	265,977.51	797,932.49	25%	276,552.00
CSS - Charges for sales and services	110,500.00	0.00	110,500.00	9,405.00	0.00	21,213.00	89,287.00	19%	19,110.25
MRV - Miscellaneous revenue	1,500.00	0.00	1,500.00	0.00	0.00	500.00	1,000.00	33%	250.00
RNT - Rent	6,500.00	0.00	6,500.00	975.00	0.00	1,555.00	4,945.00	24%	950.00
CTB - Contributions	102,000.00	0.00	102,000.00	123.89	0.00	163.28	101,836.72	0%	114.84
TRI - Transfer in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Revenue Totals:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$99,163.06	\$0.00	\$289,408.79	\$995,001.21	23%	\$296,977.09
Expenditures									
PER - Personnel services	483,522.00	0.00	483,522.00	37,255.72	0.00	104,968.86	378,553.14	22%	100,442.66
FBT - Fringe benefits and taxes	224,067.00	0.00	224,067.00	19,847.45	0.00	55,640.47	168,426.53	25%	51,344.16
EMP - Employee costs	350.00	0.00	350.00	0.00	0.00	0.00	350.00	0%	0.00
OPM - Operations and maintenance	44,081.00	0.00	44,081.00	1,396.83	0.00	13,002.32	31,078.68	29%	17,788.85
UTL - Utilities	89,896.00	0.00	89,896.00	7,022.59	0.00	20,979.87	68,916.13	23%	24,356.75
CHG - Chargebacks	281,134.00	0.00	281,134.00	22,574.43	0.00	67,840.12	213,293.88	24%	53,349.64
CON - Contracted services	61,360.00	0.00	61,360.00	4,209.73	47,462.63	13,796.07	101.30	100%	17,477.73
OTH - Other	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	0%	0.00
OUT - Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00	+++	0.00
Expenditure Totals:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$92,306.75	\$47,462.63	\$276,227.71	\$960,719.66	25%	\$264,759.79
Revenue Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$99,163.06	\$0.00	\$289,408.79	\$995,001.21	23%	\$296,977.09
Expenditure Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$92,306.75	\$47,462.63	\$276,227.71	\$960,719.66	25%	\$264,759.79
Fund: 100 Net Total	\$0.00	\$0.00	\$0.00	\$6,856.31	(\$47,462.63)	\$13,181.08	\$34,281.55		\$32,217.30
Revenue Grand Total:									
Revenue Grand Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$99,163.06	\$0.00	\$289,408.79	\$995,001.21	23%	\$296,977.09
Expenditure Grand Total:	\$1,284,410.00	\$0.00	\$1,284,410.00	\$92,306.75	\$47,462.63	\$276,227.71	\$960,719.66	25%	\$264,759.79
Grand Total:	\$0.00	\$0.00	\$0.00	\$6,856.31	(\$47,462.63)	\$13,181.08	\$34,281.55		\$32,217.30

Brown County
Golf Course
Budget Status Report

3/31/2010

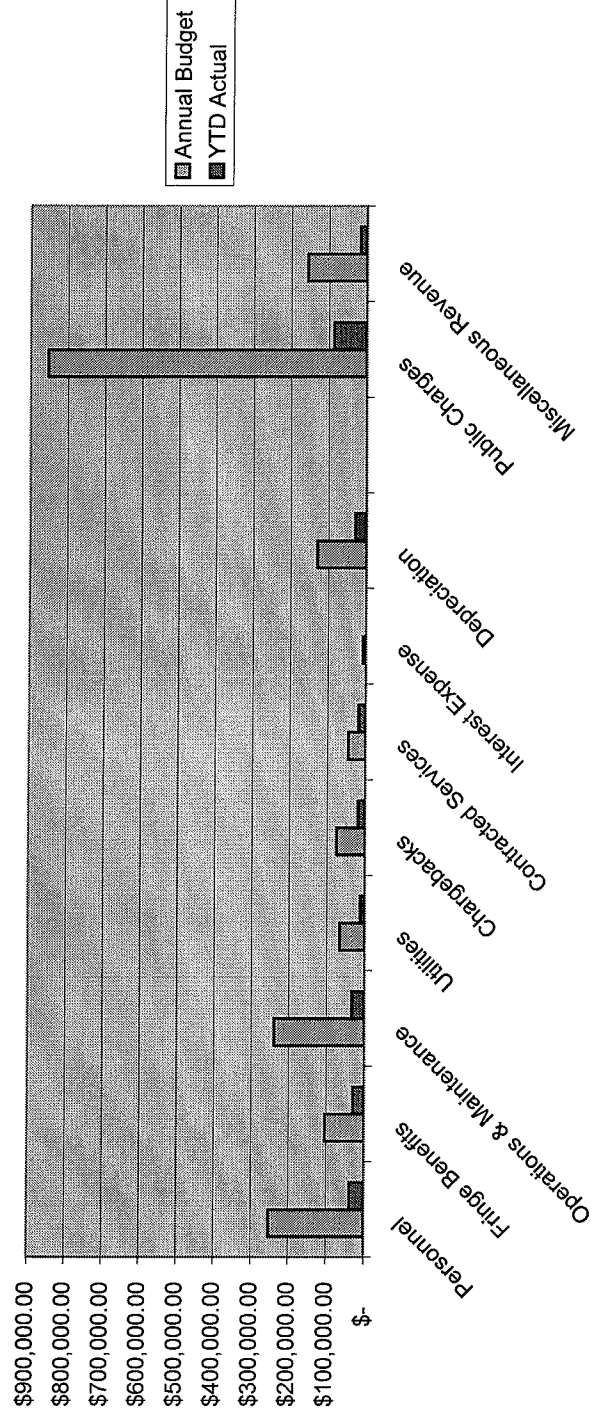
	Annual Budget	YTD Budget	YTD %
Personnel	\$ 253,100.00	\$ 36,829.59	15
Fringe Benefits	\$ 103,068.00	\$ 29,695.29	29
Operations & Maintenance	\$ 238,704.00	\$ 32,815.00	14
Utilities	\$ 65,730.00	\$ 11,377.18	17
Chargebacks	\$ 74,909.00	\$ 17,946.95	24
Contracted Services	\$ 44,812.00	\$ 18,493.67	41
Interest Expense	\$ 8,131.00	\$ -	0
Depreciation	\$ 128,875.00	\$ 29,823.57	23
Public Charges	\$ 853,000	\$ 86,183	10
Miscellaneous Revenue	\$ 155,501	\$ 17,252	11

HIGHLIGHTS:

Revenues and expenses are well within budgeted amounts. The golf course is a seasonal operation that runs from April to November.

The Golf Course is an Enterprise Fund that returns \$62,060 to the general fund.

Golf Course Budget Analysis March 31, 2010



BUDGET ADJUSTMENT REQUEST

10-37

<u>Adjustment</u>	<u>Description</u>	<u>Approval Level</u>
<input type="checkbox"/> Category 1	Reallocation from one account to another <u>within</u> the major budget classifications.	Department Head
<input checked="" type="checkbox"/> Category 2	<input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input checked="" type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification.	County Executive County Board
<input type="checkbox"/> Category 3	<input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services.	County Executive County Board
<input type="checkbox"/> Category 4	Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund)	County Board
<input type="checkbox"/> Category 5	Increase in expenses with offsetting increase in revenue	County Board

Increase	Decrease	Account #	Account Title	Amount
<input type="checkbox"/>	<input checked="" type="checkbox"/>	620.034.001.6110.020	Outlay	\$8,200.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	620.034.001.6110.900	Outlay (Contra)	\$8,200.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	620.034.001.5395	Equipment Non Outlay	\$4,000.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	620.034.001.5300.003	Technology Supplies	\$2,500.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	620.034.001.5395.003	Equipment non outlay technology	\$1,700.00

Narrative Justification:

In the 2010 Golf Course budget we budgeted \$25,000.00 for a new Toro SandPro. The actual cost of the Toro SandPro came in at \$14,000.00. With the remaining funds the Golf Course is going to purchase a new Lily Fertilizer spreader to replace the 12 year old broken one (increase Equipment Non Outlay). We need to add two more phones to the new phone system and a new computer in the maintenance shop (increase Technology Supplies). Lastly to bring our POS system software up to PCI compliance we need to update the software and hardware (increase Equipment Non Outlay technology).


 Signature of Department Head

Department: Golf Course

Date: 3/29/2010

AUTHORIZATIONS


 Signature of Executive

Date: 3/30/10

COMPLEX ATTENDANCE FOR THE BROWN COUNTY VETERANS MEMORIAL COMPLEX

March-10	Date	Building	2010	2009	2009 Date
Beja Circus	March 5 2010	ARENA	7138	6,590	
Beja Circus	March 6 2010	ARENA	14079	13,534	
Beja Circus	March 7 2010	ARENA	8527	6,870	
WIAA Boy's Basketball	March 11 2010	ARENA	4203	7,315	
WIAA Boy's Basketball	March 12 2010	ARENA	4885	8,418	
WIAA Boy's Basketball	March 13 2010	ARENA	6214	8,318	
WBAY Home & Garden Show	March 18 2010	ARENA	817	1,157	
WBAY Home & Garden Show	March 19 2010	ARENA	713	936	
WBAY Home & Garden Show	March 20 2010	ARENA	1858	1,783	
WBAY Home & Garden Show	March 21 2010	ARENA	900	1,042	
Pet Expo	March 26 2010	ARENA	690	1,169	
Pet Expo	March 27 2010	ARENA	2955	5,475	
Pet Expo	March 28 2010	ARENA	1454	1,783	
Liquidation Sale		ARENA	N/A	959	March 1, 2009
ARENA TOTAL			54,433	65,349	
NEW Sport Fishing Show	March 5 2010	SHOPKO	778	677	
NEW Sport Fishing Show	March 6 2010	SHOPKO	2006	2,327	
NEW Sport Fishing Show	March 7 2010	SHOPKO	1147	701	
Einstein Expo	March 13 2010	SHOPKO	3783	N/A	
WBAY Home & Garden Show	March 18 2010	SHOPKO	817	1,157	
WBAY Home & Garden Show	March 19 2010	SHOPKO	713	936	
WBAY Home & Garden Show	March 20 2010	SHOPKO	1859	1,783	
WBAY Home & Garden Show	March 21 2010	SHOPKO	901	1,042	
Golf Expo	March 26 2010	SHOPKO	600	576	
Golf Expo	March 27 2010	SHOPKO	1750	2,000	
Golf Expo	March 28 2010	SHOPKO	500	600	
Deer Classic		SHOPKO	N/A	1,660	March 1 2009
SHOPKO HALL TOTAL			14,854	13,459	
UWGB vs. Vermont	March 2 2010	RESCH	1361	N/A	
Gamblers Game	March 5 2010	RESCH	3182	1,391	
Gamblers Game	March 6 2010	RESCH	4299	1,530	
Bulls and Broncs	March 13 2010	RESCH	2780	2531	
Bulls and Broncs	March 14 2010	RESCH	1462	2,935	
Blizzard vs. La Crosse	March 19 2010	RESCH	3490	4,299	
Disney Playhouse Live	March 20 2010	RESCH	3929	N/A	
Gamblers Game	March 21 2010	RESCH	6398	4,919	
Blizzard vs. Bloomington	March 26 2010	RESCH	3062	N/A	
Martina McBride	March 27 2010	RESCH	6033	N/A	
Three Days Grace	March 28 2010	RESCH	2511	N/A	
Freestyle Motocross		RESCH	N/A	3,398	March 13 2009
Freestyle Motocross		RESCH	N/A	4,749	March 14 2009
UWGB vs. Vermont		RESCH	N/A	1,929	March 18 2009
Gamblers Game		RESCH	N/A	1,491	March 24 2009
Gamblers Game		RESCH	N/A	4,315	March 27 2009
RESCH CENTER TOTAL			38,507	33,487	
TOTAL FOR MARCH 2010			107,794	112,295	